

CALVARY UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MEETING
MAY 5, 2009

Those in attendance were:

Rob Carter	Norma Bradbury	Kellee Milheim
Russ Milheim	Keith Akins	Wayne Welsh
Jennifer Santos		

Russ Milheim called the meeting to order at 7:10 p.m.

Pastor Carter opened the meeting with devotion from Jeremiah 4 and a prayer.

The minutes from the last meeting were read and a correction was made under number 1. Take first sentence and move to the end and change Implement to Implementing. Change a to as under number 3, last line.

On second page beginning with Wayne Welsh change this to read: With respect to dissolution of old chapel committee three work areas were identified. The three areas are worship, trustees, and finance. We will wait for next meeting to get trustees, finance and others there. Wayne will continue to take care of the Old Chapel for the Sunrise Service.

Change doctrine to discipline under last paragraph.

Kellee made a motion to accept minutes with corrections and Norma seconded.

Keith went over the financial report. The utilities have doubled and Keith is checking into this. It is believed to be the HVAC running continuously in the sanctuary. The social security is not showing for admin staff and this will be corrected for next time. The budget is pretty much on track.

Jennifer Santos briefed on the HVAC problem. Logan Marsh and Royce Hemmingway are getting estimates to fix the HVAC. The two estimates so far are \$13,000 and \$9,000. The major problem is the air handler. Kellee suggested we check with the company that installed the equipment last May to see if the unit is under warranty. Once the trustees find out how much the repair will cost then funding needs to be addressed.

A move to dissolve the old chapel committee and move the responsibilities of services to the worship committee, finances to the finance committee and building and grounds to trustee committee. The motion was made by Kellee and seconded by Norma.

Wayne mentioned that just as information for the trustees the Tabernacle Church is growing and may wish to move to Calvary and switch with the Korean Church.

Russ and Kellee will look into the possibility of installing windows in the Sunday school rooms to meet the safe sanctuary guidelines. It was suggested that maybe Jamie Hepner could help.

Pastor Carter briefed that he did not get any matches with PMM. This will be carried over to next year. He will look and see what the other churches are doing for youth ministers and maybe we can share. The cub scouts do not have a cub master and are looking for volunteers. The 5 Practices of Fruitful Congregation will start in September. Keith is looking into obtaining credit cards. The options are keep the SAMS card and reactivate it or get a bank card. If we apply for a new card through the bank we will need the trustees to approve who to issue cards to and provide tax exempt certificate, and provide three years of financials. The suggested card holders are Mildred Jackson, Doris Sawyer-Guest, Doug Peters, and Janet Morgan.

The next meeting is scheduled for June 23, 2009. The agenda items are credit card, HVAC, windows in doors, and switching Tabernacle and Koreans churches.

We closed with prayer at 8:35 p.m.

Respectfully submitted,

Kathy Peters
Acting secretary